The NASPO ValuePoint (formerly WSCA-NASPO) cooperative purchasing organization has established a contract for digital print and quick copy services including standard black and white copies, color copies, binding, oversize copies, file copying, transparencies, and tabs. The contract is available to all state agencies and political subdivisions. In order to have access to the contracts, the state must sign a Participating Addendum (PA).

<table>
<thead>
<tr>
<th>Contractor</th>
<th>NASPO Contract Number</th>
<th>State Contract Number</th>
<th>PA Signed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office Depot</td>
<td>PD2454</td>
<td>N-2017-COPY-0001</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Contract Term:** August 2, 2016 through **August 1, 2021**

**Placing Orders:** Agencies can place orders via phone, fax, mail, walk-in, or electronically. Always identify the NASPO contract number or State Contract Number to receive the contract discount. Using the contract requires a customer account (sign up via the vendor website or vendor contact listed below).

**Website:** [https://business.officedepot.com/](https://business.officedepot.com/)

**Vendor Contact:** Cheryl Cobile  
cheryl.cobile@officedepot.com

**Freight Policy:** Except as further clarified below, all shipments are F.O.B. Destination, freight prepaid and allowed for all purchasing entities. Master Agreement pricing includes all shipping and delivery costs for deliveries within the Anchorage, Fairbanks, and Juneau areas. The Anchorage, Fairbanks, and Juneau areas are defined as follows:

- **Anchorage Area:** all areas within Anchorage and all surrounding communities, in their entirety, accessible by roadway and within a 50-mile radius of Anchorage city limits.

- **Fairbanks Area:** all areas within Fairbanks and all surrounding communities, in their entirety, accessible by roadway and within a 50-mile radius of Fairbanks city limits.

- **Juneau Area:** all areas accessible by roadway within the boundaries of the City and Borough of Juneau.

Shipping and delivery costs for deliveries outside of the Anchorage, Fairbanks and Juneau areas must be a pass-through charge. The contractor must pre-pay all shipping and delivery costs and charge back those actual costs to the ordering agency. The contractor cannot charge the ordering agency any additional cost such as a package or handling fee.

All emergency or rush deliveries that require special shipping and handling will also be at the ordering agency’s expense as a pass-through charge, with prior approval from the ordering agency.

All shipping and delivery costs billed to an ordering agency shall be added to an invoice as a separate line item.

**In-Store Purchases:** In order to receive the contract discount at an Office Depot/Max store, you must have a Store Purchasing Card (SPC) or the SPC account number. The card and account number are included below.

To view pricing, along with the original solicitation and contract terms and conditions, visit the NASPO ValuePoint website:
If you have other questions concerning these contracts, please contact:

**Jason Grove**  
Statewide Contracting Officer  
Phone: (907) 465-5679  
Email: jason.grove@alaska.gov
State of Alaska, get custom-discounted pricing and more with your Store Purchasing Card:

Savings
When you shop at any Office Depot or OfficeMax® store, you’ll always get the lower of the retail store price or your custom-discounted price.

Flexibility
Shop the way you want: online at business.officedepot.com, on the go with our mobile app or in Office Depot and OfficeMax® stores with your card.

Convenience
Need something right away?
Now get it same day in store with your card.

Plus, get discounts on black & white copies, color copies, binding, folding and cutting at our Copy and Print center.

Visit stores.officedepot.com to find a store near you.

Contact your Account Manager for more information.

Contact: Steven Henson
Phone: (907) 885-7446
Email: steven.henson@officedepot.com

FREE Lamination of your Store Purchasing Card
This coupon entitles the Office Depot Business Solutions Customer to free lamination of their Store Purchasing Card only. Not valid for lamination of any other product(s).

Valid in store. Must present this original coupon and your program card to cashier. Reproductions not valid. Not valid for purchases made in Office Depot outlet/direct store. Coupon is good for one (1) use only, is not transferable. It is not for resale or auction and cannot be combined with other offers or promotions. No cash back, void where prohibited. Limit 1 coupon per customer.

Coupon Code 82977141

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