



September 24, 2020

Senator Josh Revak  
Senate State Affairs Committee  
Alaska State Capitol  
Juneau, Alaska 99801

Representative Zack Fields  
House State Affairs Committee  
Alaska State Capitol  
Juneau, Alaska 99801

Representative Jonathan Kreiss-Tomkins  
House State Affairs Committee  
Alaska State Capitol  
Juneau, Alaska 99801

Re: Pandemic Preparedness Plan

Dear Chair Revak and Co-Chairs Fields and Kreiss-Tomkins:

In April 2020, Governor Dunleavy requested the Department of Administration (DOA) develop a plan to ensure worker safety and mitigate health risks during the coronavirus (COVID-19) pandemic, and to ensure that Alaska is prepared to maintain maximum continuity of government operations in the event pandemic conditions continue into the near future.

In response, DOA developed a six phase Pandemic Preparedness Plan (PPP) to achieve those objectives and improve the ongoing telework capabilities of our public employees while complying with COVID-19 health precautions and protocols. The PPP has six phases:

<b>Phase 1: Completed</b>	<b>Core Services Evaluation</b>
<b>Phase 2: Ongoing</b>	<b>Pathway Project: Personnel Management Tools</b>
<b>Phase 3: Ongoing</b>	<b>Enabling Technology within DOA</b>
Phase 4: On Hold	Short-term Enabling Technology within Other Departments
Phase 5: On Hold	Mid-term Enabling Technology within Other Departments
Phase 6: On Hold	Long-term Enabling Technology within Other Departments

This important initiative is being funded through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Coronavirus Relief Fund (CRF) and is an explicitly authorized use under U.S. Department of Treasury guidance.<sup>1</sup>

<sup>1</sup> U.S. Treasury Guidance for State, Territorial, Local, and Tribal Governments Issued on April 22, 2020, authorizes, "Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as: [e]xpenses to improve telework capabilities for public employees to enable compliance with COVID-19 health precautions."

We have received a number of inquiries from the public and the legislature regarding the PPP. To help answer these questions and in the interest of providing the public with more information about the initiative, we have posted documents related to the first three phases of the plan on the DOA website at <https://doa.alaska.gov/ppp.html>. We have also developed an "At-A-Glance" overview as a roadmap to helping the public understand these complex, fast-moving initiatives, and the related projects DOA is managing.

Respectfully,



Kelly Hanke  
Public Information Officer  
Department of Administration