

**HOW DOES THE BOARD MAKE A DECISION?**

The State of Alaska, Department of Administration, Violent Crimes Compensation Board was created by State law in 1972 and is made up of three members appointed by the Governor. The Board meets five to six times each year in various locations in Alaska to determine crime victim compensation claims. The Board has legal authority to award, reduce, deny and close claims. The decision is based on evidence and information received from law enforcement officers, prosecution officials, medical and mental health treatment providers, employers, and other claim/crime related information.

**State of Alaska  
Department of Administration**

**Violent Crimes Compensation**

“Helping Innocent Victims to Pick-up the Pieces”



**YOUR  
APPEAL  
RIGHTS**

**Violent Crimes Compensation  
Board**

State of Alaska  
Department of Administration  
PO Box 110230  
Juneau, AK 99811-0230  
  
1-800-764-3040

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Department of Administration  
Violent Crimes Compensation Board**

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**VIOLENT CRIMES COMPENSATION  
BOARD**

Department of Administration  
PO Box 110230  
Juneau, Alaska 99811-0230  
1-800-764-3040 (Nationwide)  
465-3040 (Juneau)  
907-465-2379 (Facsimile)

website: [www.state.ak.us/admin/vccb](http://www.state.ak.us/admin/vccb)

Susan L. Browne, Administrator

## **YOUR RIGHTS**

This pamphlet is intended to give you information on how to request a reconsideration of the decision on your crime victim compensation claim when you feel the decision on your claim was wrong.

## **RECONSIDERATION**

If you are dissatisfied with the amount of an awarded claim, you can ask the Board to reconsider your claim by writing the Board at this office. In your letter state the following:

- You are requesting a reconsideration of the decision; and
- Additional information the Board should consider.
- You should also send copies of any documents that you would like the Board to have when making their decision.

The claim will then be reconsidered the next time the Board meets.

## **A HEARING**

If the Board denied your claim and you do not agree with the decision, you may request a hearing of your claim. A hearing will be held.

The hearing is informal and designed to allow you to provide additional information and testimony pertinent to your claim. To request a hearing you must send a letter to the Board at this office within thirty days of your receipt of the denial notice. The letter should state the following:

- You are requesting a hearing;
- The reason you believe the decision was wrong; and
- The names and addresses of any witnesses you'd like to be present at the hearing

You will be notified in writing of the place, time, and date of the hearing which you must attend. At the hearing, you may have an attorney present and should bring to the hearing or arrange with us to have any additional information or witnesses present.

After the hearing, the Hearing Officer makes a report and a recommendation to the Board. The Board reviews all claim information at a meeting and makes a final decision on the claim. You will be notified in writing of that decision. After a hearing the decision of the Board is final.

## **COURT APPEAL**

If you do not agree with the Board's final decision, you may request an appeal. To request an appeal, you must contact the Superior Court within 30 days of your receipt of the final denial notice.

## **VICTIM ADVOCACY**

If you would like to talk with an advocate during this process, call or write to us and we will provide referral information.

## **ATTORNEY**

You may be represented by an attorney at the hearing. If the Board determines the claim to be eligible for compensation, the Board can consider paying attorney fees related to the filing of your claim.