All documents presented must be:
- Unaltered certified originals
- Certified amended originals
- True copies certified by the issuing agency
- Valid and unexpired
- Foreign documents must have certified English translation

### Checklist

**Identity & Lawful Status**
- U.S. Passport or Passport Card
- Certified copy of U.S. birth certificate (issued by a city, county, or state vital statistics office; not issued by a hospital)
- Certificate of Naturalization or Certificate of U.S. Citizenship
- Birth certificate from a U.S. Territory. (Puerto Rico birth certificates must be issued on or after July 1, 2010)
- Consular report of birth abroad of U.S. citizen
- Foreign Passport with valid U.S. Visa and approved I-94 form
- I-551 Resident Alien/Permanent Resident Card

**SSN**
- Complete Social Security #
  - Social Security Card (cannot be metal, laminated cards are acceptable)
  - W-2 Form
  - 1099 Form
  - Pay Stub
  - I am ineligible for a social security number (a letter from SSA issued within 90 days will be required)

**Residential Address**
- Two documents from different sources required. One document must be dated within the last 90 Days. Resident documents may have account numbers and balances redacted.
  - Rental or Lease Agreement with The Signature of The Owner/Landlord and The Tenant/Resident
  - Deed or Title to Residential Real Property
  - Mortgage Document
  - Home Utility Bills (Including Cellular Phone)
  - Employment Documents
  - Insurance Documents, Including Medical, Dental, Vision, Life, Home, Rental and Vehicle
  - Government Issued Tax Document
  - Financial Institution/Bank Statement
  - Voter Registration Confirmation Letter or Postcard Issued by The Alaska Division of Elections
  - Proof of Payment of Resident Tuition at A Public Institution of Higher Education in Alaska
  - A Letter on Letterhead from A Homeless Shelter, Shelter for Abused Women, Nonprofit Entity, Faith-Based Organization, Employer or Government Agency Within the United States Attesting That the Applicant Resides in Alaska
  - Alaska Certificate of Vehicle Titles or Registration (Issued At Least 30 Days Prior To The Date of Application)
  - Change of Address Confirmation by The U.S.P.S.
  - 1st Class Mail with Postmark (Mail May Be Handwritten)
  - Alaska Tribal Card (For Non-Standard Remote Alaska Addresses Only, Within the Tribal Area Indicated on The Card)
  - At DMV’s Discretion Other Documents May Be Accepted. Please Contact 907-269-5551 For Assistance

**Name Change**
- Do the names on your Columns A. B. and C Documents match? If not, provide one or more of the following:
  - Adoption documents that contain the legal name as a result of the adoption
  - Court certificate or document that contains the legal name both before and after the name change
  - Marriage certificate
  - A certificate, declaration, or registration document verifying the formation of a civil union or domestic partnership
  - Certified divorce decree, dissolution of marriage/civil union/domestic partnership document that contains the legal name as a result of the court action
  - Amended birth certificate
  - Certificate of naturalization/name change
  - Certified court order that contains all previous and current names, and date of birth