

STATE OF ALASKA DIVISION OF MOTOR VEHICLES  
**Requirements for Renewing a Motor Vehicle Dealer License**

Division of Motor Vehicles  
Dealer/Fleet Unit  
3901 Old Seward HWY STE 101  
Anchorage, AK 99503-3600

### **Step 1 – Application**

Complete the [Application for Dealer License](#) in its entirety and check the box for Renewal under Application Type.

### **Step 2 – Business License**

Include a copy of your active business license from the Department of Commerce, Community, and Economic Development.

### **Step 3 – Surety Bond**

If there have been any changes to the policy we have for you on file or if you received a cancellation notice from your surety provider that has not been rescinded, you must submit an original Surety Bond with your application.

### **Step 4 – Dealer Plates (if applicable)**

If renewing or purchasing new dealer plates, please complete the [Dealer Plate Application](#). Fees can be calculated on the second page of the application.

### **Step 5 – Payment**

The fee for your biennial dealer license is \$50.00 and can be made payable via check, money order, or [Credit Card Authorization](#) to the State of Alaska.

### **Step 6 – Submission**

Your renewal application must be submitted to the Dealer/Fleet department At the Anchorage DMV no later than October 31<sup>st</sup>. It can be delivered in person or mailed to the following:

*State of Alaska DMV  
Dealer/Fleet Unit  
3901 Old Seward HWY STE 101  
Anchorage, AK 99503-3600*