

Lost Luggage Insurance

- Lost Luggage insurance applies when an employee loses their luggage while on a flight that was booked using a US Bank One Card
- US Bank will pay if the airline pays a claim
- The amount of the US Bank claim will be limited to \$1250, the amount of the airline reimbursement, or the excess claim amount, whichever is least.

Lost Luggage Claim	Carrier Reimbursement	U.S. Bank Reimbursement
\$1,000	\$1,000	\$0
\$2,000	\$1,250	\$750
\$3,000	\$1,500	\$1,250

Lost Luggage Insurance Claims

- Customers contact their company's AC with the following information to file a claim
 - Common Carrier Claim Form
 - List of items with corresponding values
 - Copy of the check issued by the carrier
 - Copy of receipt purchasing the ticket
- AC then reviews all information
- AC Manager gets approval from their manager
- AC then requests payment from accounts payable