## How Are PRCUU Transactions Consolidated?

IRIS Advanced Reference

When PCard charges are reconciled on the PRCUU page, they are consolidated on the PRCC transactions based on the following criteria:

- 1. Cardholder Managing Account and Last Four Digits of the cardholder card number.
- 2. Reconciliation Status is chosen on PRCUU.
  - a. Transactions for the same Cardholder reconciled on the same date with the status of Reconciled SSOA AP will populate on a different PRCC.
  - b. Transactions for the same Cardholder reconciled on the same date with the status of Reconciled SSOA TRVL will populate on different PRCC.
  - c. Transactions for the same Cardholder reconciled on the same date with the status of Reconciled will populate on a different PRCC.
  - d. Transactions for the same Cardholder reconciled on the same date with the status of Reconciled/CR RQSTD will populate on a different PRCC.
- 3. <u>PCard Bank Transaction Date During Reappropriation</u>: Between July 1<sup>st</sup> through August 31<sup>st</sup> current year transactions (those with a transaction date of 7/1 or later) will be split from prior year transactions (those with a transaction date of 6/30 or prior).
  - a. If there are multiple charges reconciled on the same night, for the same Cardholder, with the same reconciliation status; those with a transaction date of 6/30 and prior will show on one PRCC; and those with a transaction date of 7/1 and after will show on a different PRCC.
- 4. Number of Transactions reconciled. Each PRCC will hold up to 10 transactions.
  - a. Example 1: If there are more than 10 charges reconciled on the same night for the same Cardholder with the same reconciliation status, then the first 10 will show on one PRCC and the rest will show on a separate PRCC.
  - b. Example 2: If there are more than 20 charges reconciled on the same night for the same Cardholder with the same reconciliation status, then the first 10 will show on one PRCC, the second 10 will show on a second PRCC, and so forth.
- 5. <u>Vendor Line sort order by Transaction Date.</u> Vendor Lines on each PRCC are sorted by Transaction Date.

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