

## AAM 91. ALDER

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### **AAM 91.010 ALDER (Alaska Data Enterprise Reporting) System (04-07)**

ALDER (Alaska Data Enterprise Reporting) System is a data warehouse reporting system. It does not process transactions, but simply acts as a repository for information from the other source systems. ALDER allows users to access this information using the Business Objects reporting platform.

### **AAM 91.020 ALDER Training Requirements (10-08)**

Training curriculum for ALDER introduces users to the reporting tool as well as to the concepts of stewardship and security for the information available from the system. Upon obtaining authorization by their agency, new users are set up with View Only access to ALDER. Within 90 days of being granted View Only access, new users must complete the online self-directed ALDER 100 training available on the Division of Finance web site at: <http://doa.alaska.gov/dof/training/index.html>.

Prior to obtaining Interactive User or greater access to ALDER, users are required to attend training provided by the Department of Administration. Exceptions to this requirement may be granted if a department develops and implements an alternative training plan that is approved by the Department of Administration.

### **AAM 91.030 ALDER Access (04-07)**

User access to ALDER information is a combination of authorized role and confidential access level specific to each source system. Therefore access can be controlled based on a business need and functional role of a user within a state agency. A unique ALDER logonID will be assigned to each user which will never change for an individual. Sharing of logonIDs or passwords for ALDER access is prohibited. Further, a user must access the ALDER system from behind the state firewall or through a Virtual Private Network (VPN) connection.

**AAM 91.040 ALDER Enterprise Reports (04-07)**

A set of flexible and parameter driven enterprise reports will be implemented with ALDER that are accessible to all users in every state agency. This approach provides a consistent and standardized usage of information across the enterprise. Those users granted the role of Developers should leverage enterprise reports to the extent possible to meet their departmental reporting requirements. Requests for new enterprise reports should be directed to the Department of Administration.

**AAM 91.050 ALDER Source Systems (04-07)**

State of Alaska Financial and Payroll Systems are the primary source systems that provide scheduled ALDER updates to create a unified environment for reporting information. The ALDER environment allows cross-platform operational reporting on information that has a common relationship or linkage.