MEMORANDUM

STATE OF ALASKA
Department of Administration

To: All Agencies
From: Ray Matiashowski
Commissioner
Department of Administration

Date: December 29, 2004
File Ref:

Subject: Administrative Manual
Phone: 465-2200

STATE ADMINISTRATIVE MANUAL—TRANSMITTAL NUMBER 44

The following sections within the Alaska Administrative Manual are being revised with this transmittal letter effective January 1, 2005.

Travel/Moving Section

The IRS has revised the mileage rate for automobiles to be 40.5 cents per mile, up from 37.5 cents. In addition, the nontaxable mileage reimbursement rate for moves has been revised to be 15 cents, up from 14 cents. The following sections have been revised to reflect these changes.

- AAM 60.120 - Privately Owned Conveyances
- AAM 60.325 - Taxability of Moving Expense Reimbursements
- AAM 60.350 - Reimbursable Moving Expenses
- AAM 60.360 - Reimbursable Travel Expenses for a Move

You should keep this memorandum as well as future transmittal memorandums in your manual for reference.

RM/Jp