

Department of Administration  
 Division of Finance  
 PO Box 110204 Juneau AK 99811-0204

## Payroll Services Email / Fax Form Submission Contact

The email addresses listed on this page should only be used to submit forms that require payroll processing action. Payroll/HR specific questions should be directed to the HR Tech 2 or Tech 3 responsible for your Department and Division, you may refer to the next page for contact information.

Department	Email Address	Fax Number
02 Administration	<a href="mailto:doa.dof.doa.payroll@alaska.gov">doa.dof.doa.payroll@alaska.gov</a>	907-465-4825
03 Law	<a href="mailto:doa.dof.law.payroll@alaska.gov">doa.dof.law.payroll@alaska.gov</a>	907-465-4825
04 Revenue	<a href="mailto:doa.dof.dor.payroll@alaska.gov">doa.dof.dor.payroll@alaska.gov</a>	907-465-4825
05 Education & Early Development	<a href="mailto:doa.dof.eed.payroll@alaska.gov">doa.dof.eed.payroll@alaska.gov</a>	907-465-4825
07 Labor & Workforce Development	<a href="mailto:doa.dof.dol.payroll@alaska.gov">doa.dof.dol.payroll@alaska.gov</a>	907-465-4825
08 Commerce & Community Development	<a href="mailto:doa.dof.ced.payroll@alaska.gov">doa.dof.ced.payroll@alaska.gov</a>	907-465-4825
09 Military & Veterans Affairs	<a href="mailto:doa.dof.mva.payroll@alaska.gov">doa.dof.mva.payroll@alaska.gov</a>	907-465-4825
10 Natural Resources	<a href="mailto:doa.dof.dnr.payroll@alaska.gov">doa.dof.dnr.payroll@alaska.gov</a>	907-465-4825
11 Fish and Game	<a href="mailto:doa.dof.dfg.payroll@alaska.gov">doa.dof.dfg.payroll@alaska.gov</a>	907-465-4825
12 Public Safety	<a href="mailto:doa.dof.dps.payroll@alaska.gov">doa.dof.dps.payroll@alaska.gov</a>	907-465-4825
16 Health	<a href="mailto:doa.dof.doh.fcs.pr@alaska.gov">doa.dof.doh.fcs.pr@alaska.gov</a>	907-465-4825 or 907-269-1000
18 Environmental Conservation	<a href="mailto:doa.dof.dec.payroll@alaska.gov">doa.dof.dec.payroll@alaska.gov</a>	907-465-4825
20 Corrections (Non-ACOA Empl)	<a href="mailto:doa.dof.doc.payroll@alaska.gov">doa.dof.doc.payroll@alaska.gov</a>	907-465-4825
ACOA Employees Only	<a href="mailto:doa.dof.acoa.payroll@alaska.gov">doa.dof.acoa.payroll@alaska.gov</a>	
25 Transportation & Public Facilities	<a href="mailto:doa.dof.dot.payroll@alaska.gov">doa.dof.dot.payroll@alaska.gov</a>	JNU Shoreside: 907-465-4825 ANC Shoreside: 907-269-1000
26 Family & Community Services	<a href="mailto:doa.dof.doh.fcs.pr@alaska.gov">doa.dof.doh.fcs.pr@alaska.gov</a>	907-465-4825 or 907-269-1000

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## PAYROLL SERVICES

Payroll Services Management Team MAILSTOP 02P07 / FAX 907-465-4825		
<b>Brittney Church</b>	<b>Payroll Manager</b>	907-465-4426
Cayla Showers	Assistant Manager	907-465-4142
Jessica Ryan	Assistant Manager	907-465-1751
Kristin Bailey	HR Tech 2	907-465-4056
Gecel Escalona	Admin Assistant 2	907-465-3327
Eugene Black	Support / Office Asst 2	907-465-1471

Juneau Miscellaneous Numbers		
DOF Conference Room	10th Floor State Office Bldg	NO PHONE
DOP Small Conference Room	10th Floor State Office Bldg	907-465-1892
DOP Small Conf Rm Polycom	10th Floor State Office Bldg	907-465-4094
DOP Training Room	10th Floor State Office Bldg	907-465-1824
DOP Training Room Courtesy Phone	10th Floor State Office Bldg	907-465-3828

General Agencies Payroll Team (02-DOA, 03-LAW, 04-DOR, 05-EED, 07-DOL, 08-CED) MAILSTOP 02P07 / FAX 907-465-4825		
<b>Shelby Lee</b>	<b>Supervisor (General)</b>	907-465-2769
<b>Michaela Moore</b>	<b>HR Tech 3 (LAW, DOR, DOL, CED)</b>	907-465-5007
Heather Alducin	HR Tech 2 (DOL)	907-465-2782
Vacant	HR Tech 2 (DOL)	
Vacant	HR Tech 2 (DOR/LAW)	
<b>Vacant</b>	<b>HR Tech 3 (DOA, EED)</b>	
Sarah Overton	HR Tech 2 (DOA)	907-465-4120
Vacant	HR Tech 2 (DOA)	
Vacant	HR Tech 2 (EED)	
Ashlynn Turner	Support / HR Tech 1	907-465-5035
Digna Santiago	Support / Office Asst 2	907-465-3616

Health and Family & Community Svcs (16-DOH/26-FCS) Payroll Team		
Juneau Payroll Team		
MAILSTOP 02P06 / FAX 907-465-4825		
<b>Danielle Graham</b>	<b>JNU Supervisor (DOH/FCS)</b>	907-465-4122
<b>Michaela Mendoza</b>	<b>HR Tech 3 (DOH/FCS)</b>	907-465-2342
Nena Niemi	HR Tech 2 (DOH/FCS)	907-465-8845
Ryan Hicks	HR Tech 2 (DOH/FCS)	907-465-3318
Vacant	HR Tech 2 (DOH/FCS)	
Vacant	HR Tech 2 (DOH/FCS)	
Anchorage Payroll Team		
FAX 907-269-1000		
<b>Vacant</b>	<b>ANC Supervisor (DOH/FCS)</b>	
<b>Vacant</b>	<b>HR Tech 3 (DOH/FCS)</b>	
Debbie O'Neil	HR Tech 2 (DOH/FCS)	907-269-7828
Marcella Wade	HR Tech 2 (DOH/FCS)	907-269-0285
Vacant	HR Tech 2 (DOH/FCS)	
Vacant	HR Tech 2 (DOH/FCS)	
Raphael Ferma	Support / HR Tech 1	907-269-0266
Hannah Seutter	Support / Office Asst 2	907-269-0080

Alaska Marine Highway System Vessel Empl -- DOT&PF Payroll Unit	
<b>AMHS Payroll Services Employee Help Desk</b>	907-465-8995

Resources Payroll Team (10-DNR, 11-DFG, 18-DEC) MAILSTOP 02P11 / FAX 907-465-4825		
<b>Darian Shaw</b>	<b>Supervisor (Resources)</b>	907-465-6170
<b>Vacant</b>	<b>HR Tech 3 (DFG)</b>	
Chelsea Hazelton	HR Tech 2 (DFG)	907-465-6172
Jade Ruiz	HR Tech 2 (DFG)	907-465-4052
Vacant	HR Tech 2 (DFG)	
Vacant	HR Tech 2 (DFG)	
<b>Vacant</b>	<b>HR Tech 3 (DNR, DEC)</b>	
Graydon Mashburn	HR Tech 2 (DNR, DEC)	907-465-4140
Jay Childers	HR Tech 2 (DNR, DEC)	907-465-6737
Jordan Lewis	HR Tech 2 (DNR)	907-465-6266
Isaiah Busby	HR Tech 2 (DFG)	907-465-6169
Vacant	HR Tech 2 (DNR)	
John Andrei Hill	Support / HR Tech 1	907-465-8287
Ron Delapaz	HR Tech 1 (Seasonal EFF)	907-465-3032
James Suson	Support / Office Asst 2	907-465-8289
<b>DNR Emergency Fire Fighters Payroll Services Help Desk</b>		907-465-8284

Public Protection Payroll Team (09-MVA, 12-DPS, 20-DOC) MAILSTOP 02P20 / FAX 907-465-4825		
<b>Vacant</b>	<b>Supervisor (PP)</b>	
<b>Jordan Miller</b>	<b>HR Tech 3 (DOC)</b>	907-465-3324
Ana Brown	HR Tech 2 (DOC/ACOA)	907-465-4675
Ian Kincaid	HR Tech 2 (DOC/ACOA)	907-465-3418
Vacant	HR Tech 2 (DOC)	
Vacant	HR Tech 2 (DOC)	
Vacant	HR Tech 2 (DOC)	
<b>Rick See</b>	<b>HR Tech 3 (MVA, DPS)</b>	907-465-8575
Jackson Khan	HR Tech 2 (DPS)	907-465-3323
Vacant	HR Tech 2 (DPS)	
Vacant	HR Tech 2 (MVA)	
Artemio Sandoval	Support / HR Tech 1	907-465-4045
Kimberly Clark	Support / Office Asst 2	907-465-2559

Transportation and Public Facilities (25-DOT) Payroll Team SHORESIDE EMPLOYEES ONLY		
Juneau Payroll Team		
MAILSTOP 02P25 / FAX 907-465-4825		
<b>Danielle Graham</b>	<b>JNU Supervisor (DOT)</b>	907-465-4122
<b>Vacant</b>	<b>HR Tech 3 (DOT)</b>	
Toby Russell	HR Tech 2 (DOT)	907-465-5043
Betty Parr	HR Tech 2 (DOT)	907-465-4042
Manase Maake	HR Tech 2 (DOT)	907-465-6956
Ashley Dickey	Support / HR Tech 1	907-465-2409
Ron Lexter Patungan	Support / Office Asst 2	907-465-1689
Transportation and Public Facilities (25-DOT) ANC Payroll Team		
Anchorage Payroll Team		
FAX 907-269-1000		
<b>Vacant</b>	<b>ANC Supervisor (DOT)</b>	
<b>Vacant</b>	<b>HR Tech 3 (DOT)</b>	
Wendy Langley	HR Tech 2 (DOT)	907-269-0504
Vacant	HR Tech 2 (DOT)	
Vacant	HR Tech 2 (DOT)	
Vacant	HR Tech 2 (DOT)	
Hannah Seutter	Support / Office Asst 2	907-269-0080