

Department of Administration



**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		RICHARD ALLEN		
Position:		Division Director		
Organization:		Office of Public Advocacy		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
4/20/11	4/21/11	Attend Court Appointed Special Advocate (CASA) conference	Juneau	778
7/7/11	7/8/11	Attend Alaska Association of Criminal Defense Lawyers conference	Girdwood	545
7/14/11		Attend Office of Management and Budget performance measure training	Juneau	567
8/3/11		Oversee CASA program expansion (trip cancelled)	Kenai	19
8/4/11	8/8/11	Meet with Office of Childrens Service's director; visit Fairbanks office	Fairbanks	695
9/19/11	9/21/11	Attend National Indian Child Welfare Association (NICWA) conference (NICWA paid travel expenses)	Seward	
9/27/11		Attend Department of Administration strategic planning meeting	Juneau	656
10/17/11		Attend swearing in of new CASA volunteers	Kenai	311
10/20/11	10/23/11	Attend Juvenile Defender Leadership summit	Seattle	741
10/24/11	10/26/11	Attend annual Office of Public Advocacy Public Defenders conference	Girdwood	343
TOTAL: RICHARD ALLEN				4,655

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		SCOT AREHART		
Position:		Division Director		
Organization:		Division of Finance		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
8/13/11	8/18/11	Attend National Association of State Auditors, Comptrollers, and Treasurers (NASACT) annual conference (\$1,000 reimbursed by NASACT)	Burlington, VT	1,952
10/12/11		Attend Department of Administration strategic planning meeting	Anchorage	538
11/21/11	11/22/11	Conduct Change Management and Executive Outreach meetings to Department of Public Safety, Department of Natural Resources, and Department of Military and Veterans Affairs commissioners for enterprise resource planning project [also known as (aka) Integrated Resource Information System (IRIS)]	Anchorage	773
12/12/11		Conduct Change Management and Executive Outreach meetings to Health and Social Services commissioner for enterprise resource planning project (aka IRIS)	Anchorage	649
TOTAL: SCOT AREHART				3,912

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		MIKE BARNHILL		
Position:		Deputy Commissioner		
Organization:		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/11/11	1/13/11	Work in Anchorage office	Anchorage	505
2/1/11	2/5/11	Attend the National Association of Public Pension Attorneys annual winter seminar (Department of Revenue reimbursed \$2,724)	Washington, D.C.	
3/3/11	3/4/11	Conduct interviews for the Office of Public Advocacy (OPA) Director position	Anchorage	814
3/18/11		Attend a meeting with Public Defender Agency and OPA staff on a supreme court case decision	Anchorage	589
3/22/11	3/25/11	Attend 2011 National Association of State Auditors, Controllers, and Auditors conference	Phoenix, AZ	1,119
3/31/11		Speak at the community Choose Respect march	Haines	269
4/27/11	4/29/11	Attend board of trustee meetings for Alaska Retirement Management Board (ARMB)	Anchorage	702
6/6/11	6/7/11	Attend ARMB strategic planning session	Anchorage	735
6/15/11	6/17/11	Attend ARMB meetings; attend division meeting	Anchorage	877
7/5/11	7/6/11	Attend mediation for Division of General Services (DGS)	Anchorage	822
7/15/11		Attend continuation of mediation for DGS	Anchorage	610
8/24/11	8/26/11	Attend Alaska Health Care Commission meetings; attend Commissioner planning session	Anchorage	855
9/14/11	9/15/11	Attend Senate Bill (SB) 121 hearing	Anchorage	791
9/20/11	9/23/11	Attend ARMB conference	Fairbanks	1,175
10/12/11	10/13/11	Attend Department of Administration strategic planning session; attend SB 121 Senate State Affairs hearing	Anchorage; Fairbanks	1,042
10/26/11	10/29/11	Attend ARMB education conference	New York	856
11/8/11	11/9/11	Speak at the Alaska Municipal League	Fairbanks	749
12/1/11	12/2/11	Attend ARMB meetings	Anchorage	749
TOTAL: MIKE BARNHILL				13,259

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		WHITNEY BREWSTER		
Position:		Division Director		
Organization:		Division of Motor Vehicles		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
2/14/11	2/15/11	Attend legislative hearings and meetings to discuss House Bill (HB) 30, HB 64, HB 92, and Senate Bill 26	Juneau	811
3/2/11		Attend Division of Motor Vehicles (DMV) office training and meet with office staff	Fairbanks	330
3/17/11		Attend meeting with Mayor Siikauraq Martha Whiting of the Northwest Arctic Borough and other community leaders regarding	Kotzebue	10
4/3/11	4/11/11	Attend American Association of Motor Vehicle Administrators (AAMVA) workshop and law institute	Austin, TX	1,969
5/3/11	5/5/11	Attend training in fraudulent document recognition	Girdwood	444
5/17/11		Attend meeting with Mayor Siikauraq Martha Whiting of the Northwest Arctic Borough and other community leaders regarding DMV issues	Kotzebue	376
6/7/11	6/9/11	Perform DMV site visits to meet with staff; participate in the Juneau DMV training session	Haines; Juneau	1,188
6/20/11	6/24/11	Attend the AAMVA Region IV conference (airfare and lodging paid direct by AAMVA)	Big Sky, MT	478
7/14/11		Attend Office and Management Budget performance measure training	Juneau	567
7/15/11		Visit Bethel DMV to better determine the needs of the office; meet with Bethel community leaders	Bethel	494
8/20/11	8/24/11	Attend AAMVA 2011 annual international conference (airfare and lodging paid direct, AAMVA reimbursed \$103 incidental expenses)	Milwaukee, WI	199
9/27/11		Attend Department of Administration strategic planning meeting	Juneau	603
10/25/11		Perform site review and conduct manager's performance evaluation	Fairbanks	310
12/6/11	12/8/11	Attend AAMVA Region IV board meeting (airfare and lodging paid direct by AAMVA)	Las Vegas, NV	55
TOTAL: WHITNEY BREWSTER				7,834

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
Name: JOHN CRAMER				
Position: Deputy Commissioner				
Organization: Department of Administration				
1/17/11	1/20/11	Serve as the legislative liaison for the Commissioner's Office; work in Juneau office	Juneau	724
1/26/11	2/3/11	Attend Callan Investments Institute annual national conference (Department of Revenue reimbursed \$2,370)	San Francisco, CA	
2/7/11	2/10/11	Meet with staff; coordinate budget and legislative presentations; meet with Administrative Services Directors (ASD) on outstanding issues with Department of Administration (DOA)	Juneau	781
2/14/11	2/17/11	Meet with staff; coordinate budget and legislative presentations; meet with ASDs on outstanding issues with DOA	Juneau	786
2/22/11	2/24/11	Meet with staff; coordinate budget and legislative presentations; meet with ASDs on outstanding issues with DOA	Juneau	728
2/28/11		Serve as the legislative liaison for the commissioner's office; work in Juneau office (trip cancelled)	Juneau	22
2/28/11	3/5/11	Attend National Telecommunications and Information Administration meeting; attend Federal Communications Commission (FCC) meeting, meet with army and Alaska delegation staff regarding FCC actions and army divestiture	Washington, D.C.	3,599
3/7/11	3/10/11	Meet with staff; coordinate budget and legislative presentations; attend legislative hearings to testify on behalf of the department; meet with ASDs on outstanding issues with DOA	Juneau	641
3/14/11	3/17/11	Meet with staff; coordinate budget and legislative presentations; meet with all other ASDs on outstanding issues with DOA	Juneau	751
3/17/11		Meet with local government officials to discuss a path forward regarding the Division of Motor Vehicles (DMV) office in Kotzebue (trip cancelled)	Kotzebue	21
3/21/11	3/24/11	Meet with staff; coordinate budget and legislative presentations; meet with ASDs on outstanding issues with DOA	Juneau	668
3/29/11	3/30/11	Meet with staff; coordinate budget and legislative presentations; meet with ASDs on outstanding issues with DOA	Juneau	616
3/31/11		Participate in the Choose Respect march	Glennallen	81
4/4/11	4/7/11	Meet with staff; coordinate budget and legislative presentations; meet with ASDs on outstanding issues with DOA	Juneau	765
4/12/11	4/18/11	Meet with staff; coordinate budget and legislative presentations; meet with all other ASDs on outstanding issues with DOA	Juneau	846
5/11/11	5/13/11	Meet with division directors	Juneau	1,030
5/17/11		Meet with Mayor Siikauraq Martha Whiting of the Northwest Arctic Borough to discuss DMV issues in Kotzebue	Kotzebue	426
5/18/11	5/20/11	Participate in commissioner's office organizational planning meeting	Juneau	1,044
6/27/11	6/30/11	Meet with division directors; attend Enterprise Technology Services information technology planning meeting; attend budget planning meetings	Juneau	1,419
7/14/11		Attend Office of Management and Budget performance measure training	Juneau	660
7/15/11		Visit Division of Motor Vehicles	Bethel	426
7/20/11		Assist Commissioner Becky Hultberg at the Kenai Chamber meeting; meet with members of the legislative delegation	Kenai	378
7/26/11	7/28/11	Meet with division directors and conduct meetings related to the budget preparation and labor issues	Juneau	1,088

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		JOHN CRAMER		
Position:		Deputy Commissioner		
Organization:		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
8/13/11	8/20/11	Attend the National Association of State Chief Administrations (NASCA) 2011 Institute on Management and Leadership Conference (NASCA paid expenses of \$898)	Richmond, VA	334
8/30/11	9/1/11	Meet with division directors regarding FY13 budget	Juneau	994
9/27/11	9/29/11	Attend DOA strategic planning meeting; attend division director meetings	Juneau	1,030
10/24/11	10/26/11	Attend governor's legislative liaison meeting; meet with division directors	Juneau	921
11/21/11	11/24/11	Meet with division directors; work in Juneau office	Juneau	1,087
12/5/11	12/7/11	Meet with governor's office; meet with division directors	Juneau	1,011
TOTAL: JOHN CRAMER				22,877

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		ANAND DUBEY		
Position:		Division Director		
Organization:		Enterprise Technology Services		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/18/11	1/21/11	Conduct interviews for Enterprise Technology Services and support management project; perform director administrative duties	Juneau	1,165
TOTAL: ANAND DUBEY				1,165

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		KIM GARNERO		
Position:		Division Director		
Organization:		Division of Finance		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
		No travel to report		
TOTAL: KIM GARNERO				-

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:	BECKY HULTBERG
Position:	Commissioner
Organization:	Department of Administration

Dates Traveled									
Begin	End	Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
1/4/11	1/5/11	Work in the Juneau office	Juneau		597	120	129	11	857
1/18/11	1/20/11	Work in the Juneau office	Juneau		646	180	258	10	1,094
1/24/11	1/26/11	Work in the Juneau office	Juneau		672	148	258	22	1,100
2/1/11	2/4/11	Work in the Juneau office	Juneau		666	196	387	26	1,275
2/8/11	2/10/11	Work in the Juneau office	Juneau		667	180	258	45	1,150
2/15/11	2/17/11	Work in the Juneau office	Juneau		703	99	338	14	1,154
2/22/11	2/25/11	Work in the Juneau office	Juneau		594	115	338	22	1,069
3/8/11	3/10/11	Meet with legislators, staff, and members of the public; testify before the legislature	Juneau		618	99	338	10	1,065
3/16/11	3/18/11	Meet with legislators, staff, and members of the public; testify before the legislature	Juneau		736	99	338	22	1,195
3/31/11		Speak at the Choose Respect march	Kenai		199			54	253
4/27/11	4/29/11	Attend board of trustee meetings for Alaska Retirement and Management Board (ARMB) (\$854 reimbursed by Department of Revenue (DOR))	Anchorage						-
6/6/11	6/7/11	Attend ARMB strategic planning session (\$850 reimbursed by DOR)	Anchorage						-
6/15/11		Attend board of trustee meeting for ARMB (\$811 reimbursed by DOR)	Anchorage						-
6/22/11		Meet with Governor's office staff to discuss upcoming legislation	Anchorage		638	60		20	718
7/5/11	7/6/11	Attend mediation for Division of General Services (DGS)	Anchorage		652	108	181	30	971
7/15/11	7/17/11	Attend continuation of mediation for DGS (Commissioner Becky Hotlberg paid \$14 for deviation 7/16-7/17/11)	Anchorage		502	60		9	571
7/20/11	8/4/11	Speak at Kenai Chamber luncheon; meet with House Speaker Chenault; meet with Commissioners' Luiken, Schmidt, Hartig, Masters, and Representative Fairclough, meet Alaska State Employees Association staff; visit Enterprise Technology Services site (deviation 7/21-8/1/11)	Kenai; Anchorage		747	272	362	49	1,430
8/15/11		Attend Cabinet meeting	Anchorage		518	60		9	587
8/24/11	8/26/11	Attend Alaska Health Care Commission meetings; attend commissioner planning session	Anchorage		506	148	362	9	1,025

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:	BECKY HULTBERG
Position:	Commissioner
Organization:	Department of Administration

Dates Traveled		Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
Begin	End								
9/6/11		Attend Enterprise Technology Services meeting	Anchorage		570	60		9	639
9/14/11	9/15/11	Attend Senate Bill 121 Senate State Affair hearing (trip cancelled)	Anchorage					19	19
9/20/11	9/23/11	Attend ARMB meeting; strategic planning session (\$1,277 reimbursed by DOR)	Fairbanks						-
9/26/11		Attend Resource Cabinet meeting (trip cancelled)	Anchorage					19	19
10/5/11		Attend the 49ers luncheon	Anchorage		335	60		9	404
10/12/11		Attend strategic planning session, visit Division of Motor Vehicles site	Anchorage		802	44		48	894
10/20/11	10/21/11	Attend Alaska Federation of Natives conference	Anchorage		332	88	99	9	528
10/25/11	10/31/11	Attend ARMB education conference (\$2,04 reimbursed by DOR, Commissioner Becky Hultberg reimbursed \$40 for travel deviation 10/29-10/31/11)	New York						-
11/8/11	11/9/11	Attend Wells Fargo insurance services meetings	Anchorage		1,216	40	99	28	1,383
11/15/11	11/16/11	Speak at the Wasilla and Eagle River Chamber luncheons	Wasilla; Eagle River		647	88	99	9	843
12/1/11	12/2/11	Attend ARMB strategic planning session (\$875 reimbursed by DOR)	Anchorage						-
12/15/11		Attend the Fiscal Year 2013 governor's budget release	Anchorage		507	44		34	585
TOTALS: BECKY HULTBERG				-	14,070	2,368	3,844	546	20,828

M & IE column contains meals and incidental allowance

Other Expenses column includes State Travel Office service fees, hotel charges (such as phone, computer, and internet usage), and other incidental expenses

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		VERN JONES		
Position:		Chief Procurement Officer		
Organization:		Division of General Services		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
2/13/11	2/15/11	Attend Arizona State University best value procurement processes, techniques, and training conference (Western States Contracting Alliance (WSCA) paid travel and reimbursed the State for meals and ground transportation)	Phoenix, AZ	
2/22/11	2/23/11	Speak at the University of Alaska; conduct procurement training for State of Alaska employees	Anchorage	898
4/1/11	4/6/11	Attend National Association of State Procurement Officers (NASPO) Board of Directors meeting (NASPO paid travel and reimbursed the State for meals and ground transportation)	Boston, MA	
4/25/11	4/26/11	Conduct procurement training for State of Alaska employees	Anchorage	644
5/16/11	5/17/11	Conduct procurement training for State of Alaska employees	Anchorage	892
6/8/11	6/10/11	Attend WSCA directors mid-year meeting (WSCA paid travel and will reimburse the State for meals and ground transportation)	Seattle	
6/13/11	6/14/11	Conduct procurement training for State of Alaska employees	Anchorage	842
7/6/11		Attend leasing mediation with Blomfield Company property management employees	Anchorage	624
9/10/11	9/16/11	Attend NASPO annual conference (NASPO paid travel and reimbursed the State for meals and ground transportation)	Austin, TX	
9/29/11		Attend meeting with Assistant Attorney General Mike Nave and Department of Transportation Deputy Commissioner Steve Titus regarding Fairbanks lease	Anchorage	698
10/10/11	10/12/11	Conduct procurement training for State of Alaska employees; attend Department of Administration strategic planning meeting	Anchorage	1,012
10/23/11	10/25/11	Attend NASPO Board of Directors meeting (NASPO paid travel and reimbursed the State for meals and ground transportation)	Louisville, KY	
12/4/11	12/9/11	Attend WSCA Board of Directors meeting; attend WSCA Cooperative Development conference (WSCA paid travel and reimbursed the State for meals and ground transportation)	Phoenix, AZ	
12/13/11	12/15/11	Attend meeting with Assistant Attorney General to prepare for deposition; attend deposition; conduct procurement training for State of Alaska employees	Anchorage	829
TOTAL: VERN JONES				6,439

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		SCOTT JORDAN		
Position:		Division Director		
Organization:		Division of Risk Management		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
4/26/11	4/27/11	Meet with staff in the Tort and Workers Compensation section of the Department of Law to discuss the disposition of several litigated cases	Anchorage	819
5/4/11		Attend mediation on a tort claim	Anchorage	559
6/21/11	6/22/11	Meet with Risk Management brokers regarding renewals (trip cancelled)	Anchorage	9
8/11/11		Attend mediation on a case that involved a death	Anchorage	598
8/26/11		Attend mediation for a permanent and total disability (PTD) compensation case (trip cancelled)	Anchorage	9
9/7/11		Attend mediation on a liability case	Anchorage	469
9/13/11		Attend mediation on a PTD compensation case	Anchorage	527
9/16/11	9/24/11	Attend State Risk and Insurance Management Association conference	Lexington, KY	2,148
10/12/11		Attend Department of Administration strategic planning meeting	Anchorage	566
12/5/11	12/6/11	Attend mediation of a workers compensation claim; provide Alaska Industrial Development and Export Authority training on insurance requirements for bid solicitations	Anchorage	820
TOTAL: SCOTT JORDAN				6,524

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		RACHEL LEVITT		
Position:		Division Director		
Organization:		Office of Public Advocacy		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/21/11		Attend Criminal Justice workgroup	Juneau	594
2/16/11		Attend legislative hearing	Juneau	741
TOTAL: RACHEL LEVITT				1,335

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		CHERYL LOWENSTEIN		
Position:		Division Director		
Organization:		Division of Administrative Services		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
10/12/11		Attend Department of Administration strategic planning meeting	Anchorage	89
TOTAL: CHERYL LOWENSTEIN				89

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		NICKI NEAL		
Position:		Division Director		
Organization:		Division of Personnel and Labor Relations		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/6/11	1/7/11	Attend State Officers Compensation Commission meeting	Anchorage	802
1/27/11	1/30/11	Attend National Association of State Personnel Executives mid-year meeting	Washington, D.C.	2,099
2/16/11	2/17/11	Attend Personnel board meeting	Anchorage	723
3/21/11	3/22/11	Attend meeting with Senior Disability Services staff	Anchorage	768
4/11/11	4/12/11	Conduct interviews for Public Protection Human Resource Manager position	Anchorage	812
4/27/11	4/30/11	Attend Labor Union meetings; attend Alaska Statewide System for Employee Time meeting	Anchorage	967
5/25/11	5/27/11	Conduct layoff information session for the Department of Natural Resources; meetings with labor unions	Anchorage	1,151
6/8/11	6/9/11	Attend Personnel Board meeting	Anchorage	566
7/15/11	7/20/11	Attend National Association of State Personnel Executives annual meeting	New Orleans, LA	2,455
8/4/11		Meet with Department of Corrections regarding contract negotiations	Anchorage	514
9/12/11	9/13/11	Meeting with Department of Military and Veterans Affairs; attend orientation with new administrative officer	Anchorage	821
10/12/11		Attend Department of Administration strategic planning meeting	Anchorage	372
10/17/11	10/19/11	Attend State Officers Compensation Commission and Personnel Board meetings	Anchorage	1,051
12/6/11	12/8/11	Staff meetings; attend Law Enforcement conference	Anchorage	943
TOTAL: NICKI NEAL				14,044

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		JIM PUCKETT		
Position:		Division Director		
Organization:		Division of Retirement and Benefits		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
3/23/11	3/26/11	Attend Alaska Health Care Commission meeting	Anchorage	629
4/27/11	5/1/11	Attend Alaska Retirement Management Board (ARMB) meeting	Anchorage	758
5/2/11	5/4/11	Attend Third Party Administrator (Wells Fargo) quarterly meeting	Seattle	879
6/14/11	6/16/11	Attend ARMB meeting	Anchorage	1,021
8/4/11	8/5/11	Meet with Disaster Recovery Project staff	Fairbanks	736
8/17/11	8/19/11	Attend Third Party Administrator (Wells Fargo) quarterly meeting	Anchorage	885
8/25/11	8/26/11	Attend Alaska Health Care Commission meeting	Anchorage	621
9/20/11	9/26/11	Attend ARMB meeting	Fairbanks	898
10/10/11	10/12/11	Attend Alaska Health Care Commission meeting; attend Department of Administration strategic planning meeting	Anchorage	831
10/29/11	11/3/11	Attend International Foundation of Employment Benefit Plans conference on health care	New Orleans, LA	4,114
11/7/11	11/9/11	Attend Third Party Administrator (Wells Fargo) quarterly meeting	Anchorage	729
11/29/11	12/2/11	Attend ARMB meeting	Anchorage	1,042
TOTAL: JIM PUCKETT				13,143

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		PATRICK SHIER		
Position:		Division Director		
Organization:		Division of Retirement and Benefits/Enterprise Technology Services Department of Administration		
Dates Traveled Begin	End	Purpose of Trip	Destination	Travel Total
1/12/11		Meet with Wells Fargo Insurance Services	Anchorage	623
2/6/11	2/8/11	Attend meeting with the Alaska Court System	Anchorage	969
2/14/11	2/15/11	Perform director administrative duties; tour facilities	Anchorage	845
2/22/11	2/25/11	Attend United States Public Sector Chief Information Officer summit	Seattle	1,765
3/7/11	3/11/11	Conduct walk through of Bayview buildings	Anchorage	1,254
4/15/11	4/24/11	Perform director administrative duties; attend meetings	Anchorage	1,179
5/1/11	5/3/11	Attend Federal Aviation Administration meetings; perform director administrative duties	Anchorage	908
5/31/11	6/3/11	Perform director administrative duties	Anchorage	814
6/8/11	6/10/11	Attend the State Board of Education meeting (Department of Education and Early Development (DEED) paid travel expenses of \$472)	Anchorage	
7/19/11	7/21/11	Attend meetings with Anchorage Enterprise Technology Services (ETS) staff; attend vendor presentations	Anchorage	965
9/6/11	9/8/11	Attend Enterprise Partnership meeting with McAfee representatives	Anchorage	845
9/12/11	9/14/11	Attend State Board of Education meeting (DEED paid travel expenses of \$1,103)	Anchorage	
10/1/11	10/5/11	Attend National Association of State Chief Information Officers conference (NASCIO); attend meetings with Colorado state officials (\$500 reimbursed by NASCIO)	Denver, CO	894
10/11/11		Perform director administrative duties; meet with ETS staff (trip cancelled)	Anchorage	9
10/12/11		Attend Department of Administration strategic planning meeting; inspect the General Communications Incorporated collocation space build out process	Anchorage	898
10/31/11	11/4/11	Perform director administrative duties; meet with ETS staff regarding ongoing move, projects, and planning	Anchorage	1,162
12/13/11	12/16/11	Perform director administrative duties; attend State Board of Education meeting (DEED paid travel expenses of \$794)	Anchorage	379
12/20/11	12/21/11	Attend mediation with Assistant Attorney General Rachel Whitey and Sequestered Solutions	Anchorage	811
TOTAL: PATRICK SHIER				14,320

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		QUINLAN STEINER		
Position:		Division Director		
Organization:		Public Defender Agency		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/18/11	1/21/11	Meet with members of the Alaska legislature; attend Department of Administration (DOA) directors meeting	Juneau	1,002
2/16/11	2/18/11	Testify before members of the Alaska legislature, Senate Finance subcommittee; attend a Criminal Justice Working Group meeting	Juneau	964
3/16/11	3/17/11	Testify before members of the Alaska legislature, Senate Finance committee; attend a Criminal Justice Working Group meeting	Juneau	757
3/31/11		Visit Bethel Public Defender Agency (PDA) and Attorney General John Burns to discuss issues related to the justice system in the Yukon Kuskokwim Delta	Bethel	378
4/12/11	4/13/11	Attend evidentiary hearing	Juneau	876
4/15/11		Attend Superior Court Judge Marvin Hamilton III's funeral	Bethel	397
7/14/11		Meet with DOA deputy commissioner; attend performance measure training provided by Office of Management and Budget	Juneau	564
8/8/11		Meet with the Bethel PDA employees, Attorney General John Burns, and Superior Court Judge Douglas Blankenship	Bethel	465
9/27/11		Attend DOA strategic planning meeting; meet with DOA deputy commissioner	Juneau	617
10/23/11	10/26/11	Attend PDA and Office of Public Advocacy annual conference	Girdwood	164
11/4/11		Visit Barrow PDA; meet with Barrow's Department of Law manager	Barrow	815
TOTAL: QUINLAN STEINER				6,999