

Department of Corrections



**Schedule of Travel for Executive Positions
Calendar Year 2016**

Name:		CARRIE BELDEN		
Position:		Division Director		
Organization:		Division of Probation and Parole		
		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
2/29/16		Conduct interview for the division of probation and parole recruitment; visit Fairbanks Probation Office (trip cancelled)	Fairbanks	168
4/19/16	4/22/16	Attend network meeting for probation and parole executives (National Institute of Corrections (NIC) provided airfare and reimbursed expenses on lodging, surface transportation and meals amounting to \$628)	Salt Lake City, UT	-
5/9/16	5/10/16	Attend the Alaska Police Standards Council (APSC) meeting (all expenses charged to APSC amounting to \$548)	Juneau	-
8/7/16	8/12/16	Attend the NIC training program on orientation for new pretrial executives (NIC provided airfare and reimbursed expenses on lodging, surface transportation and meals amounting to \$880)	Denver, CO	-
9/11/16	9/15/16	Attend Interstate Commission for Adult Offenders Supervision (ICAOS) meeting (ICAOS reimbursed all expenses on airfare, lodging, meals, baggage fees and surface transportation amounting to \$2,208)	Cleveland, OH	-
9/19/16	9/23/16	Attend network meeting for probation and parole executives (NIC provided airfare and reimbursed all expenses on lodging, surface transportation and meals amounting to \$749)	Grand Rapids, MI	-
9/25/16	9/27/16	Attend Senate Bill 91 conference	Fairbanks	547
TOTAL: CARRIE BELDEN				715

**Schedule of Travel for Executive Positions
Calendar Year 2016**

Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
Name: BRUCE BUSBY Position: Division Director Organization: Division of Institutions Department of Corrections				
3/14/16	3/18/16	Meet with Acting Institution Director Lawrence Dean Marshall and with the Anchorage central office staff for transitioning of duties as the new Division Director of Institutions	Anchorage	1,449
3/22/16	3/29/16	Site visit of Anchorage Correctional Complex (ACC) jail	Anchorage	2,263
4/17/16	4/28/16	Site visit of ACC jail	Anchorage	2,864
5/16/16	5/18/16	Site visit of Anvil Mountain Correctional Center; site visit of Community Residential Center opening in order to assess the benefit of the reentry plan for the inmates (employee Bruce Busby reimbursed state for \$8)	Nome	1,429
6/1/16	6/10/16	Site visit of ACC jail and valley facilities; attend meeting with Commissioner Dean Williams and Deputy Commissioner Clare Sullivan regarding updates stemming from Senate Bill (SB) 91 and other security issues	Anchorage	3,002
7/11/16	7/15/16	Attend meeting with Commissioner Williams and Deputy Commissioner Sullivan regarding Department of Corrections (DOC) correctional facilities; conduct site visit of ACC; meet with Contract Farm Technician Adam Boyd at Point Mackenzie Correctional Farm (PMCF)	Anchorage; Wasilla	1,803
7/25/16	7/29/16	Attend meeting with Commissioner Williams and Deputy Commissioner Sullivan regarding the realignment of DOC facilities	Anchorage	1,824
8/4/16	8/12/16	Give assistance to Deputy Commissioner Sullivan with the transition of prisoners and staff during the Palmer Correctional Center (PCC) closure; visit PMCF; visit Wildwood Correctional Center; visit Correctional Training Academy; visit ACC jail; visit Hiland Mountain Correctional Center (HMCC)	Anchorage; Wasilla; Kenai; Palmer; Anchorage; Eagle River	2,578
8/23/16	9/1/16	Conduct oversight of PCC closure; monitor the set up of the new division on pretrial services mandated under SB 91	Anchorage; Palmer	2,703
9/18/16	9/23/16	Attend executive firearms training; attend meeting on transition of PCC inmates	Anchorage; Palmer	1,303
10/12/16	10/14/16	Meet with Executive Director of Colorado Corrections Rick Raemisch in order to observe the procedures and methods of reducing prison segregation in the country; tour at the Colorado Corrections facility with Spring Creek Correctional Center Superintendent William Lapinkas	Colorado Springs, CO	1,547
10/17/16	10/21/16	Conduct facility review of Goose Creek Correctional Center (GCCC); conduct oversight of transition from PCC to PMCF	Wasilla; Palmer	1,085

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Name:		BRUCE BUSBY		
Position:		Division Director		
Organization:		Division of Institutions		
		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
12/12/16	12/16/16	Conduct meeting with superintendents; site visit at ACC, HMCC, PMCF, GCCC, Correctional Training Academy, Matsu Pretrial Facility	Anchorage; Eagle River; Wasilla; Palmer	1,257
TOTAL: BRUCE BUSBY				25,107

**Schedule of Travel for Executive Positions
Calendar Year 2016**

Name:		DIANE CASTO	
Position:		Deputy Commissioner	
Organization:		Department of Corrections	
Dates Traveled		Purpose of Trip	Destination
Begin	End		Travel Total
		No travel to report	-
TOTAL: DIANE CASTO			-

**Schedule of Travel for Executive Positions
Calendar Year 2016**

Name:		REMOND HENDERSON	
Position:		Deputy Commissioner	
Organization:		Department of Corrections	
Dates Traveled		Purpose of Trip	Destination
Begin	End		Travel Total
		No travel to report	-
TOTAL: REMOND HENDERSON			-

**Schedule of Travel for Executive Positions
Calendar Year 2016**

Name:		GERI MILLER-FOX		
Position:		Division Director		
Organization:		Division of Pretrial Services		
		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
9/10/16	9/15/06	Attend the 44th annual conference of the National Association Pretrial Services Agencies	Salt Lake City, UT	1,971
10/5/16	10/7/16	Visit the Department of Public Safety Academy Training Center; meet with Juneau central office staff; visit community jails	Sitka; Juneau	893
10/26/16	10/28/16	Visit community jails	Seward; Homer	338
10/30/16	11/5/16	Visit various community jails; meet with Ketchikan Correctional Center staff	Cordova; Juneau; Haines; Ketchikan; Wrangell; Petersburg	2,098
11/10/16		Visit community jail	Valdez	320
TOTAL: GERI MILLER-FOX				5,620

**Schedule of Travel for Executive Positions
Calendar Year 2016**

Dates Traveled		Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
Begin	End								
Name: WALT MONEGAN									
Position: Commissioner									
Organization: Department of Corrections									
1/4/16	1/5/16	Attend executive meeting; tour Lemon Creek Correctional Center (LCCC) and Juneau probation office	Juneau		446	120	135	4	705
1/7/16	1/8/16	Tour Fairbanks Correctional Center and Fairbanks probation office (trip cancelled)	Fairbanks		260			8	268
1/18/16	1/22/16	Attend cabinet meeting with Governor Bill Walker; attend suicide prevention and workgroup meeting (used ticket credit of \$355)	Juneau		112	256	393	18	779
1/24/16	1/29/16	Attend meeting for criminal justice working work, Alaska mental health group and state tribal relations task force; attend cabinet meeting and house finance Department of Corrections overview	Juneau		680	284	491	39	1,494
2/1/16	2/5/16	Attend cabinet and house finance meeting; visit LCCC (trip cancelled)	Juneau		516			8	524
TOTALS: WALT MONEGAN				-	2,014	660	1,019	77	3,770

M & IE column contains meals and incidental allowance

Other Expenses column includes E-Travel Office service fees, hotel charges (such as phone, computer, and internet usage), and other incidental expenses

**Schedule of Travel for Executive Positions
Calendar Year 2016**

Name:		CLARE SULLIVAN		
Position:		Deputy Commissioner		
Organization:		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
3/9/16	3/13/16	Move from Seward to Anchorage to assume the position of Deputy Commissioner of the Department of Corrections	Anchorage	528
4/13/16	4/16/16	Meet with Commissioner Dean Williams and executive staff	Juneau	1,164
6/14/16	6/16/16	Meet with Administrative Services Director April Wilkerson and with Juneau central office staff to discuss roles, duties, future projects, institutional operations and budget	Juneau	989
8/15/16	8/18/16	Attend meeting on fiscal note analysis; Request for Proposal (RFP) for out of state facilities planning; RFP Regulations for Senate Bill 91	Juneau	1,199
TOTAL: CLARE SULLIVAN				3,880

**Schedule of Travel for Executive Positions
Calendar Year 2016**

Name:		APRIL WILKERSON		
Position:		Division Director		
Organization:		Division of Administrative Services		
		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
4/8/16		Conduct human resource interviews at Anchorage central office (trip cancelled)	Anchorage	113
4/17/16	4/19/16	Attend meeting on Department of Corrections; Labor Relations; Alaska Correctional Association Union negotiations (trip cancelled)	Anchorage	46
6/5/16	6/8/16	Attend meeting on the executive direction update; meet with the Anchorage central office staff	Anchorage	959
TOTAL: APRIL WILKERSON				1,118

**Schedule of Travel for Executive Positions
Calendar Year 2016**

Name:		DEAN WILLIAMS							
Position:		Commissioner							
Organization:		Department of Corrections							
Dates Traveled		Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
Begin	End								
1/28/16	2/4/16	Meet with Juneau central office staff; attend legislative session meetings (one way ticket from Juneau to Anchorage)	Anchorage		288	432	540	8	1,268
2/8/16	2/12/16	Attend legislative session meetings	Juneau		577	240	393	4	1,214
2/15/16	2/19/16	Attend legislative session meetings	Juneau		679	240	393	15	1,327
2/22/16	2/26/16	Attend legislative session meetings	Juneau		556	224	393	18	1,191
2/29/16	3/4/16	Attend legislative session meetings	Juneau		559	224	393	15	1,191
3/7/16	3/11/16	Attend legislative session meetings	Juneau		263	272	393	4	932
3/12/16	3/16/16	Conduct recruitment for deputy commissioner position; conduct meeting about reform opportunities and ideas (used credit ticket of \$965)	Salt Lake City, UT; Evanston, WY		550	267	550	22	1,389
3/17/16	3/18/16	Attend legislative session meetings (one way ticket from Juneau to Anchorage)	Anchorage		275	72	196	4	547
3/21/16	3/25/16	Attend legislative session meetings	Juneau		610	268	393	8	1,279
3/29/16	4/16/16	Attend legislative session meetings	Juneau		586	1,064	1,768	16	3,434
4/19/16	4/22/16	Attend legislative session meetings	Juneau		643	164	295	18	1,120
4/29/16		Site visit at Wildwood Correctional Center (WCC)	Kenai		125			4	129
5/3/16	5/7/16	Attend the National Criminal Justice Association for the Regional Pretrial Justice Conference: Challenges and Solutions (utilized two credit tickets amounting to \$851; employee Dean Williams reimbursed the state for \$17 on personal)	Nashville, TN	75	157	236	443	18	929

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Name:		DEAN WILLIAMS							
Position:		Commissioner							
Organization:		Department of Corrections							
Dates Traveled Begin	End	Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
5/9/16	5/12/16	Attend the Alaska Police Standards Council (APSC) meeting (APSC paid for airfare and one night lodging amounting to \$680)	Juneau		58	188	298		544
5/16/16	5/17/16	Attend the official opening ceremony of Seaside Community Residential Center and conduct tour of the facility; meet with the Anvil Mountain Correctional Center staff	Nome		373	90	165	18	646
6/8/16	6/11/16	Attend the 2016 Association of State Correctional Administrators (ASCA) western directors' conference and meet with other correctional managers regarding operations, treatment programs, population management and the continued development of the internal affairs unit (ASCA reimbursed airfare and some portion of lodging amounting to \$1000)	Portland, OR		57	192	484	18	751
6/14/16	6/16/16	Meet with Governor Bill Walker to discuss the Department of Corrections (DOC) budget and current options/changes the department is looking to reduce costs	Juneau		581	150	290	4	1,025
6/20/16		Attend Fairbanks behavioral health community needs assessment with Alaska Mental Health Trust Authority representative Jeff Jessee	Fairbanks		313	45		15	373
6/22/16	6/27/16	Attend ASCA program for recently appointed correctional administrators (ASCA reimbursed state with airfare, major portion of the meals and parking amounting to \$1,039)	Reno, NV		242	12		4	258
7/10/16	7/11/16	Attend the signing of Senate Bill (SB) 91; meet with Institution Director Bruce Busby and Administrative Director April Wilkerson regarding DOC contracts and financial obligations	Juneau		585	90	145	4	824

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Calendar Year 2016**

Dates Traveled		Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total		
Begin	End										
8/3/16		8/8/16		Tour with Newark facility; tour with Elizabeth Day Reporting Center; meet with GEO contacts regarding current contracts of the department; attend the American Correctional Association's 146th Congress of Correction; (used credit ticket amounting to \$559; ASCA provided some of the meals; employee Dean Williams reimbursed state with \$39 for personal)	Newark, NJ; Boston, MA		815	138	1,068	32	2,053
8/15/16				Conduct review investigation at WWCC	Kenai		362			4	366
9/20/16		9/21/16		Attend conference on paths to recovery; serve as speaker on community listening and brainstorming session regarding the impact of SB 91 and SB 74 implementation on the community (airfare, lodging and some portion of surface transportation reimbursed by the Greater Fairbanks Community Hospital Foundation Incorporated amounting to \$368)	Fairbanks		16	90			106
9/24/16		9/30/16		Attend the annual National Association for Civilian Oversight of Law Enforcement conference: Confronting Systemic Injustice	Albuquerque, NM	635	550	212	822	4	2,223
10/5/16		10/7/16		Conduct review of the Department of Public Safety (DPS) training academy facility in Sitka looking to combine DOC and DPS training academy classes to save cost; meet with Juneau central office staff; tour Director for Pretrial Services Geri-Miller Fox to the community jails (one night lodging and some meals were provided by DPS at Sitka)	Sitka; Juneau		565	138	139	28	870
10/12/16		10/14/16		Attend the 2nd quarter meeting for Council on Domestic Violence and Sexual Assault; meet with Yukon-Kuskokwim Correctional Superintendent Lawrence Dean Marshall	Bethel		354	118	438	15	925

**Schedule of Travel for Executive Positions
Calendar Year 2016**

Name: DEAN WILLIAMS
Position: Commissioner
Organization: Department of Corrections

Dates Traveled		Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total	
Begin	End									
10/18/16	10/20/16	Attend the pre Alaska Federation of Natives (AFN) convention and AFN meeting	Fairbanks		476	134	60	14	684	
10/26/16	10/28/16	Visit community jails	Seward; Homer			150	209		359	
10/30/16	11/5/16	Visit various community jails	Cordova; Juneau; Haines; Ketchikan; Wrangell; Petersburg		1,202	358	702	18	2,280	
11/10/16		Visit community jail	Valdez		374	45		4	423	
11/13/16	11/20/16	Attend the National Conference of State Legislatures-Pew Charitable Trust Western States Results First meeting; attend the convening of experts on prison oversight to develop a meaningful prison oversight model (third party to reimburse the state amounting to \$1,500)	Portland, OR; Austin, TX		851	260	721	15	1,847	
11/30/16	12/4/16	Attend the ASCA symposium for correctional administrators (ASCA provided lodging and reimbursed the state for major portion of the meals amounting to \$204)	Minneapolis, MN		569	56		4	629	
TOTALS: DEAN WILLIAMS					710	14,211	6,169	11,691	355	33,136

M & IE column contains meals and incidental allowance

Other Expenses column includes E-Travel Office service fees, hotel charges (such as phone, computer, and internet usage), and other incidental expenses