

MEMORANDUM

State of Alaska
Department of Administration
Division of Personnel

To: All Human Resources Managers

Date: June 19, 2000

From: Sharon Barton
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Division of Personnel

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CC: All Division of Personnel Employees

Subject: Interpretive Memorandum – 00-G-005
Re: Article 21. - Wages, Section 21.01 C., E. and F
Movement from Step G to Step J.

This memorandum will serve to inform you of the intent and application of Sections 21.01 E. and F. as it specifically relates to the length of time an employee will remain in Step G before movement to Step J and the manner in which this movement will occur because of the insertion of the new merit step G.

On July 1, 2000, those GGU employees who have been in Step F for a period of one year or more, will move to Step G on July 1, 2000. This entire group of employees will be assigned a new merit anniversary date of 7/16/2000 and will move to Step J on 7/16/2002.

Those GGU employees who have been in Step F for less than one year on 7/1/2000 will move to Step G when they have been at Step F for one year based on his/her merit anniversary date. GGU employees in this group will move to Step J after serving two years in Step G.

Irrespective of when a GGU employee is placed in Step F, all such employees will remain in Step G for two (2) years before movement to Step J occurs. The requirement for an employee to remain at Step G for two years before moving to Step J is embodied in the provisions of section 21.01 C. which adopts the statutory requirements of AS 39.27.022.

I hope this memorandum has cleared up any confusion you may have regarding the amount of time a GGU employee will remain in Step G before movement to Step J is permitted. Please contact Greg Elliott, Labor Relations Specialist at 465-3812 if you have any questions regarding this information.