

ALASKA STATE PERSONNEL BOARD MEETING

March 10, 2025

10:30 A.M.

Atwood Building

550 W 7th Avenue, Suite 1970

Anchorage, Alaska

In person:

- Dr. Keith Hamilton, Chairperson
- Donald Handeland, Board Member
- Camille Brill, Deputy Director, Division of Personnel (DOP), for Kate Sheehan, State Personnel Director, who was absent

Present by teleconference:

- Matt Stinson, Assistant Attorney General, Department of Law
- Jennifer Williams, Paralegal 2, Department of Law
- Jeff Hahnlen, Human Resource Consultant 2, DOP
- Claire Keneally, Assistant Attorney General, Department of Law

1. CALL TO ORDER

Chairperson Hamilton called the meeting to order at 10:35 a.m.

2. APPROVAL OF AGENDA

The agenda was moved and approved.

3. APPROVAL OF MINUTES

The minutes of the December 17th, 2024, meeting was moved and approved.

4. ETHICS DISCLOSURE – PERSONNEL BOARD MEMBERS

The board members had no disclosures or conflicts of interest of which they were aware.

5. PUBLIC COMMENTS

There were no public comments.

6. REVIEW OF QUARTERLY ETHICS REPORTS AND SUBMITTAL COMPLIANCE

Chairperson Hamilton stated that he had not received an ethics document packet prior to this meeting and Mr. Handeland confirmed that he also had not received a packet. Ms. Williams stated that the information packets were emailed on February 28th, 2025. Deputy Director Camille Brill asked Mr. Hahnlen if Personnel had mailed any ethics documents out to the board members. Mr. Hahnlen stated that nothing was mailed out to the members as Director Sheehan had indicated that she had not seen the documents sent by the Department of Law.

Chairperson Hamilton asked if there were any out of the ordinary ethics documents in what Ms. Williams sent to Director Sheehan; and it was confirmed that there were none. Chairperson Hamilton asked the parties to ensure they are included with the document packet for the next board meeting in early summer.

7. EXECUTIVE SESSION UNDER AS 44.62.310(c)(3)

No executive session.

8. UPDATE FROM THE DIRECTOR OF PERSONNEL

Chairperson Hamilton asked Deputy Director Brill if Director Sheehan had sent her any updates. Ms. Brill stated that we are currently in negotiations with the Alaska State Employees Association; General Government Unit, with Deputy Director Mertl-Posthumus as Chief Spokesperson. She also stated other union contract negotiations were underway including with the Confidential Employees Association for which AAG Keneally is the Chief Spokesperson. Ms. Brill stated labor negotiations are being handled by Department of Law staff per the Governor's Administrative Order that moved the Labor Relations section to the Department of Law.

9. OTHER MATTERS THAT MAY COME BEFORE THE BOARD

Chairperson Hamilton asked for an update from Director Sheehan that the third person for the Personnel Board vacant seat be addressed at the next meeting.

10. ADJOURNMENT

The meeting adjourned at approximately 10:44 a.m.