

Notice of Personnel Board Meeting - **Amended**
Department of Administration
Division of Personnel & Labor Relations

BRIEF DESCRIPTION: This is a supplemental notice to a previous Alaska State Personnel Board notice. It has come to the attention of the Board that regulatory amendments concerning the bi-weekly pay, previously considered on August 27, 2021, were not noticed in a newspaper of general circulation throughout the state as set out under AS 39.25.140 (c)(2). This meeting will consider regulations concerning the change to biweekly pay payroll and leave processing and review outstanding ethics complaints and reports.

The Alaska State Personnel Board will consider whether to reclassify the Office of Information Technology PCN 02-6301 from Chief Technology Officer 1, which is partially exempt, to a Data Processing Manager 3, which is part of the classified service. **The Alaska State Personnel Board will consider expansion of the partially exempt service to include PCN 02-9518, Chief Operations Officer with the Commissioner’s Office, Department of Administration.**

The Alaska State Personnel Board will hold a meeting on August 11, 2022, starting at 10:00., on the 19th floor in the Atwood Building, 550 W. 7th Avenue, Anchorage, Alaska, pursuant to authority vested in it under AS 39.25.070 on the following matters:

To take action on minutes from earlier meetings; to consider the adoption of proposed amendments to the Leave Rules; to consider reclassifying PCN 02-6301 from Chief Technology Officer 1, which is partially exempt, to a Data Processing Manager 3, which is part of the classified service; **to consider expansion of the partially exempt service to include PCN 02-9518, Chief Operations Officer with the Commissioner’s Office, Department of Administration;** to review outstanding ethics cases and reports; and other matters that may come before the board within the scope of this notice. The deliberations on ethics matters will occur in executive session because these matters are required to be confidential under AS 39.52.340.

Proposed amendments to the Leave Rules:

2 AAC 08.030 Leave accounting is amended to address the change from a semi-monthly to a bi-weekly payroll schedule.

2 AAC 08.040 Leave accrual is amended to address the change from a semi-monthly to a bi-weekly payroll schedule.

2 AAC 08.045 Cash value of personal leave is amended to eliminate a prior effective date, remove reference to a monthly schedule, delete the reference to “officer” and to clarify the process for determining the cash-value of leave.

2 AAC 08.999 Definitions is amended to delete the definition of “monthly pay period”.

Any interested person may present oral comments relevant to the proposed action at the Personnel Board meeting to be held as noticed above in person or by telephone. A period of public comment will be held as outlined in the agenda, which is available by contacting PersonnelBoard@alaska.gov.

After the close of the public comment period, the Personnel Board in its discretion will either adopt these or other proposals dealing with the same subject, without further notice, or decide to take no action on them. The language of the final regulations may vary from that of the proposed regulations. You should comment during the time allowed if your interest could be affected.

The Personnel Board operates open meetings free from discrimination on the basis of race, religion, sex, color, national origin, disability, or creed. Individuals or groups of people with disabilities, who require special accommodations, auxiliary aides, or alternative communication formats, please contact Jeff Hahnen in the Division of Personnel & Labor Relations at (907) 465-3009, PersonnelBoard@alaska.gov, or through Alaska Relay at 711 (in state) or 1-800-7708255 (out of state) (TTY) by 4:00 p.m. on August 10, 2022.

The meeting is open to the public. Persons wishing to participate by phone may contact Jeff Hahnen in the Division of Personnel & Labor Relations at (907) 465-3009 for the teleconference number no later than 8:30 a.m. on August 11, 2022.

_____/ *Signature on File*/ _____
Kate Sheehan,
Secretary to the Board

Date: 07/27/2022